**TJÄNSTGÖRINGSRAPPORT FÖRRÄTTNING FÖRTROENDEVALD**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **ESLÖVS KOMMUN** | | | Db-kod | | Förv | | Anstnr | Personnr |
| Namn | | | | | | | | Nämnd/styrelse |
|  |  | AVVIKELSE | |  | |  |  | |
| Ansvar | Verksamhet | Aktivitet | | Projekt | | Objekt |  | |

**ARVODE, RESOR, KÖRERSÄTTNING, FÖRSKOTT**

|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Förrättning år-mån-dag | |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |
| Tidpunkt, fr o m – t o m | | - | | | | - | | | | - | | | | - | | | | - | | | |
| Förrättning nummer | | 1 | | | | 2 | | | | 3 | | | | 4 | | | | 5 | | | |
|  |  |  | | | |  | | | |  | | | |  | | | |  | | | |
| Text löneart | Löneart | Antal | | Belopp | | Antal | | Belopp | | Antal | | Belopp | | Antal | | Belopp | | Antal | | Belopp | |
| Arvode | 0177 |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| Körlängdsersättning km | 8380 |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| Medresande i egen bil km | 8388 |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| Flyg, tåg, buss m m | 8376 |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| Parkeringsavgift | 8390 |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| Reseförskott avgår med | 9237 |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |
| Övrigt enligt specifikation/kvitto | 8977 |  | |  | |  | |  | |  | |  | |  | |  | |  | |  | |

**TRAKTAMENTE VID FLERDYGNSFÖRRÄTTNING M M**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Traktamente halv dag (ej måltid) resetillägg maskinellt löneart 1329 | 8270 |  |  |  |  |  |  |  |  |  |  |
| Traktamente hel dag (ej måltid) resetillägg maskinellt löneart 1331/1332 | 8276 |  |  |  |  |  |  |  |  |  |  |
| 8271 |
| Reducerat traktamente halv dag | 8272 |  |  |  |  |  |  |  |  |  |  |
| Reducerat traktamente hel dag | 8272 |  |  |  |  |  |  |  |  |  |  |
| Resetillägg halvt reducerat | 1335 |  |  |  |  |  |  |  |  |  |  |
| Resetillägg helt reducerat | 1335 |  |  |  |  |  |  |  |  |  |  |
| Utlandstrakt halv dag | 8277 |  |  |  |  |  |  |  |  |  |  |
| Utlandstrakt hel dag | 8277 |  |  |  |  |  |  |  |  |  |  |
| Nattraktamente | 8285 |  |  |  |  |  |  |  |  |  |  |
| Nattlogi faktiska kostnader | 8176 |  |  |  |  |  |  |  |  |  |  |
| Nattlogi faktiska kostnader utom riket | 8177 |  |  |  |  |  |  |  |  |  |  |

**ERHÅLLNA MÅLTIDER**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Frukost |  |  |  |  |  |  |  |  |  |  |  |
| Lunch |  |  |  |  |  |  |  |  |  |  |  |
| Middag |  |  |  |  |  |  |  |  |  |  |  |
| Förmånsbelopp |  |  |  |  |  |  |  |  |  |  |  |

Belopp ska alltid anges i svenska kronor. Vid utlandsresor ange valuta och kurs som använts vid uträkning.

Valuta…………………… Kurs …………………………

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Förrättningens art |  |  |  |  |  |  |  |  |  |  |  |
| 1) |  |  |  |  |  |  |  |  |  |  |  |
| 2) |  |  |  |  |  |  |  |  |  |  |  |
| 3) |  |  |  |  |  |  |  |  |  |  |  |
| 4) |  |  |  |  |  |  |  |  |  |  |  |
| 5) |  |  |  |  |  |  |  |  |  |  |  |
| Datum Underskrift | | | | | | Attest kontoansvarig | | | | | |